

Tips for using the ALLHS Journal Index

The Journal index has been created in an excel spreadsheet, downloadable from the ALLHS website at

<http://allhs.org.uk/journal/journalindex.htm>

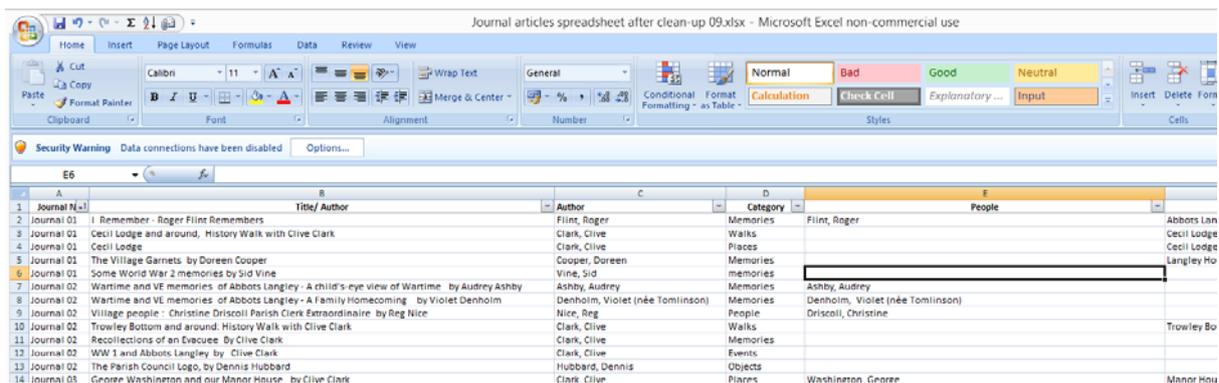
If you have identified an article you would like to read, note the Journal number. A copy of that Journal can be purchased from the Abbots Langley Local History Society for a small fee. See the contact details on our web site.

The Index is basically a list of all of the main articles and their authors in each ALLHS Journal. To make the index more useful, each article line has added information extracted from that article. This added information is listed under a number of headings, which provide for sorting and searching in a variety of ways. Use your mouse or the arrow keys to scroll up and down or left and right to explore the spreadsheet.

Searching the spreadsheet

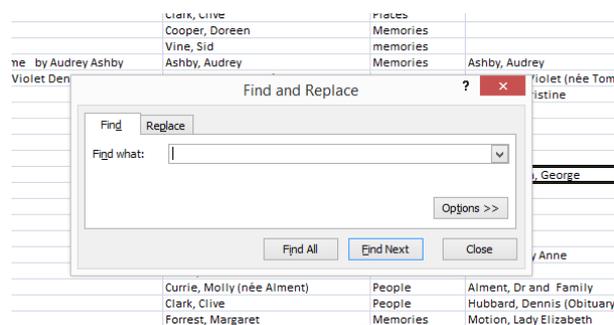
The headings and their use within the spreadsheet are described later, but probably the most useful tool is a simple search:

When opened the spreadsheet will look like this...

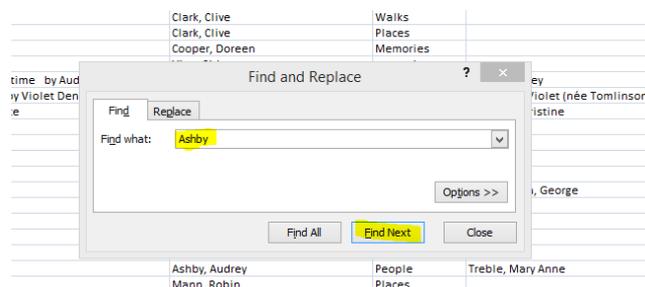


Journal N...	Title/ Author	Author	Category	People	
1	Journal 01	I Remember - Roger Flint Remembers	Flint, Roger	Memories	Flint, Roger
2	Journal 01	Cecil Lodge and around, History Walk with Clive Clark	Clark, Clive	Walks	Clark, Clive
3	Journal 01	Cecil Lodge	Clark, Clive	Places	Clark, Clive
4	Journal 01	The Village Garnets by Doreen Cooper	Cooper, Doreen	Memories	Cooper, Doreen
5	Journal 01	Some World War 2 memories by Sid Vine	Vine, Sid	memories	Vine, Sid
6	Journal 02	Wartime and VE memories of Abbots Langley - A child's-eye view of Wartime by Audrey Ashby	Ashby, Audrey	Memories	Ashby, Audrey
7	Journal 02	Wartime and VE memories of Abbots Langley - A Family Homecoming by Violet Denholm	Denholm, Violet (née Tomlinson)	Memories	Denholm, Violet (née Tomlinson)
8	Journal 02	Village people : Christine Driscoll Parish Clerk Extraordinaire by Reg Nice	Nice, Reg	People	Driscoll, Christine
9	Journal 02	Trowley Bottom and around, History Walk with Clive Clark	Clark, Clive	Walks	Clark, Clive
10	Journal 02	Recollections of an Evacuee by Clive Clark	Clark, Clive	Memories	Clark, Clive
11	Journal 02	WW 1 and Abbots Langley by Clive Clark	Clark, Clive	Events	Clark, Clive
12	Journal 02	The Parish Council Logo, by Dennis Hubbard	Hubbard, Dennis	Objects	Hubbard, Dennis
13	Journal 02	George Washington and our Manor House by Clive Clark	Clark Clive	Places	Washington, George
14	Journal 03				Manor Hou

open the search function by holding down the 'Ctrl' Key and pressing the 'F' Key

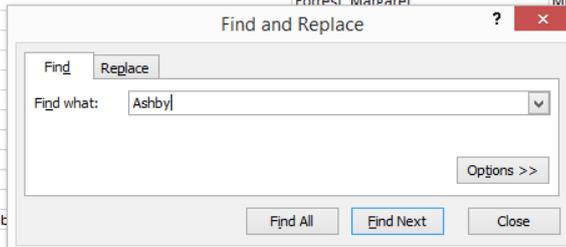


Key in the word or phrase you wish to search for - eg: a place name, a person, an object - and click on 'Find Next'

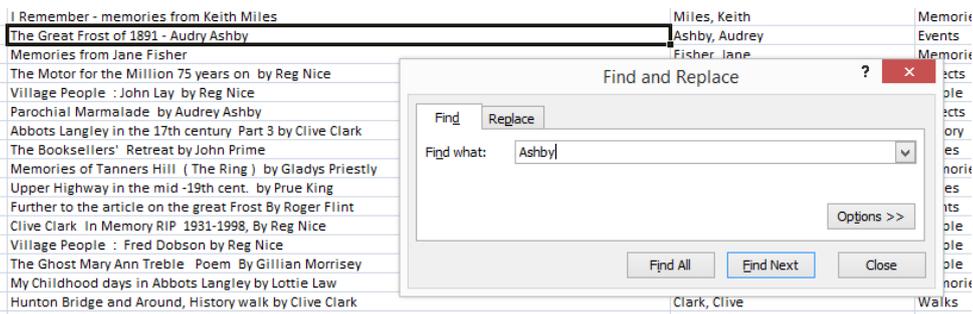
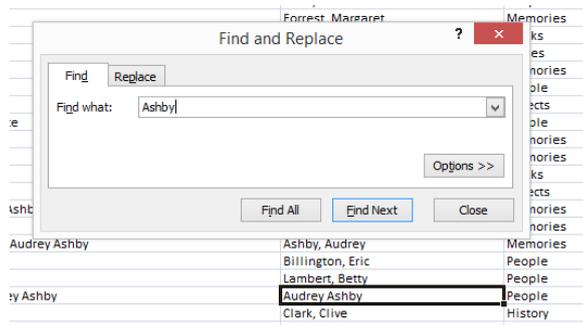


The spreadsheet cursor will move to highlight the cell where this word appears.

22	Journal 04	Our erstwhile chairman, Obituary of Dennis Bubbard by Clive Clark	Clark, Clive	People
23	Journal 04	Looking Back to the fifties by Margaret Forrest	Forrest, Margaret	Memories
24	Journal 04	Ganders Ash and Around : History Walk with Clive Clark		ks
25	Journal 04	Swedish Houses at Abbots Langley by Audrey Ashby		es
26	Journal 04	Playground Games by Audrey Ashby		ories
27	Journal 04	Horace Gray Remembers by Doreen Cooper		ories
28	Journal 04	Dene Holes by Bryan Sharpe		acts
29	Journal 05	The Home Guard in Abbots Langley 1940 - 44 by Reg Nice		ple
30	Journal 05	I remember, by Jean Billington		ple
31	Journal 05	Letter from Australia, by Mrs A. Hellisen		ories
32	Journal 05	St. Albans History Walk with Clive Clark		ories
33	Journal 05	Church bells (St Lawrence) by John Sutton		ks
34	Journal 05	Christmas Entertainment at Abbots Langley by Audrey Ashby		acts
35	Journal 05	On the Buses by Keith Miles		ories
36	Journal 06	The Springtime of my life (Book by Betty Lambert) , By Audrey Ashby	Ashby, Audrey	Memories
37	Journal 06	Letter from Eric Billington (WW2)	Billington, Eric	People
38	Journal 06	Women's Home Guard, by Betty Lambert	Lambert, Betty	People
39	Journal 06	The Death of Mr. H Reynolds Solly (1854 - 1897) , By Audrey Ashby	Audrey Ashby	People
40	Journal 06	Abbots Langley in the 17th century Part 1 by Clive Clark	Clark, Clive	History
41	Journal 06	Leavesden Asylum Gardens, By Audrey Ashby	Ashby, Audrey	Places



Click on 'Find Next' again, and the cursor will step through all of the instances of the search word or phrase within the spreadsheet.



Using the headings - filtering and ordering

The spreadsheet headings - and a short explanation of each are listed here:

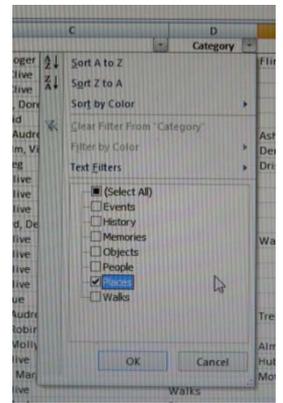
Journal No	The number of the Journal within which the article appears. Use this reference in any subsequent communication with ALLHS
Title/Author	The article title and author
Author	A separate list of authors to facilitate sorting
Category	A tool to group the articles by primary subject type: Places People Objects Events Walks History Memories
People	Names mentioned in the article in question - whether the primary subject or another person.
Places	Significant places mentioned in the article
Events	Significant events mentioned in the article
Objects	Significant objects mentioned in the article
Other	An occasional item we thought should be included under the headers, but which did not fit the above categories

Beside each of the headings on the spreadsheet you will see a small indicator

	D
	Category
	People The Lang
	People Whistler
	History
	History
	Events
	People Brooker

These are 'filters' provided to help you sort and order the listing to focus on your area of interest.

For example, if you want a list of all the articles about local places, click on the arrow next to "category" to open the filter tool, click on the box next to '(Select All)' to deselect all categories, then click on 'places', then OK



The result is a list of all articles about 'Places'

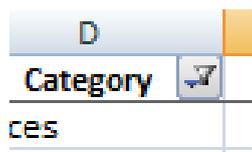
	A	B	C	D
	Journal No	Title/ Author	Author	Category
4	Journal 01	Cecil Lodge	Clark, Clive	Places
14	Journal 03	George Washington and our Manor House by Clive Clark	Clark, Clive	Places
20	Journal 03	Century High Street Cottages, By Robin Mann	Mann, Robin	Places
25	Journal 04	Swedish Houses at Abbots Langley by Audrey Ashby	Ashby, Audrey	Places
41	Journal 06	Leavesden Asylum Gardens, By Audrey Ashby	Ashby, Audrey	Places
51	Journal 08	The Booksellers' Retreat by John Prime	Prime, John	Places
53	Journal 08	Upper Highway in the mid -19th cent. by Prue King	King, Prue	Places
63	Journal 10	Abbots Langley School by Audrey Ashby Part 1	Ashby, Audrey	Places
66	Journal 11	Abbots Langley School by Audrey Ashby Part 2	Ashby, Audrey	Places
69	Journal 12	Abbots Langley School by Audrey Ashby Part 3	Ashby, Audrey	Places
70	Journal 12	Boggy Bottom Shafford Bottom and Weedon's Bottom , by Audrey Ashby	Ashby, Audrey	Places
76	Journal 13	Abbots Langley School by Audrey Ashby Part 4	Ashby, Audrey	Places

Now if you wish you can use the filter against Title/Author to list these alphabetically



	A	B	C	D
	Journal No	Title/ Author	Author	Category
4	Journal 36	A reminder of the Manor House by Kate Quinton	Quinton, Kate	Places
14	Journal 42	A Walk Back in Time by Trevor Baker	Baker, Trevor	Places
20	Journal 43	Abbots Langley 1604 'dwelling - house ' Delva O' Regan	O'Regan, Delva	Places
25	Journal 36	Abbots Langley Manor House Gone but not forgotten by Lesley Brooks	Brooks, Lesley	Places
41	Journal 31	Abbots Langley Methodist Church by Roger Flint	Flint, Roger	Places
51	Journal 10	Abbots Langley School by Audrey Ashby Part 1	Ashby, Audrey	Places
53	Journal 11	Abbots Langley School by Audrey Ashby Part 2	Ashby, Audrey	Places
63	Journal 12	Abbots Langley School by Audrey Ashby Part 3	Ashby, Audrey	Places
66	Journal 13	Abbots Langley School by Audrey Ashby Part 4	Ashby, Audrey	Places
69	Journal 14	Abbots Langley School by Audrey Ashby Part 5	Ashby, Audrey	Places
70	Journal 15	Abbots Langley School by Audrey Ashby Part 6	Ashby, Audrey	Places
76	Journal 13	Abbots Langley Shops - Part 1 Gibbs the Baker by Audrey Ashby	Ashby, Audrey	Places
80	Journal 14	Abbots Langley Shops - Part 2 P.H.Cox the Baker by Audrey Ashby	Ashby, Audrey	Places
82	Journal 15	Abbots Langley Shops - Part 3 The High street by Audrey Ashby	Ashby, Audrey	Places
84	Journal 20	Abbots Langley Shops - Part 4 Continued by Audrey Ashby	Ashby, Audrey	Places
85	Journal 22	Abbots Langley Shops - Part 5 More Abbots Langley Shops and Traders by Audrey Ashby	Ashby, Audrey	Places

You can see where filters have been applied by a change in the arrow symbol next to each header



Click on the arrow symbol again and click on 'Clear filter from.....' to reset the listing.

Limitations/ Disclaimer

This spreadsheet listing was created by examining each article in turn, and making subjective decisions regarding:

Which articles deserve inclusion in the index?

Which category is relevant to this article?

Which people, places, objects etc merit inclusion in the search listings?

Another person may have made quite different choices!

This is not a perfect approach, but it provides a very useful tool, and the effort required to deliver the alternative - transcription of every article and including them on the web site - is not proportional to the benefit that would be delivered.

When future Journals are published their content will be added to this index.

Tim and Lesley Brooks December 2016